**The Unfortunates Group Inventory Format and Guidelines**

**Purpose**

A structured framework for AA groups to evaluate how effectively they're fulfilling their primary purpose: to carry the AA message to the alcoholic who still suffers.

**Key Roles**

* **Facilitator**: Introduces questions, manages time, remains neutral
* **Timekeeper**: Signals when speaking time is up (often the facilitator)
* **Note-taker/Secretary**: Captures the ***essence*** of sharing without attributing to individuals

**Format Structure**

1. The facilitator introduces the session and explains the process
2. For each inventory question:
   * Facilitator reads the question and related spiritual principles
   * Members share in turn (1.5 minutes each)
   * Timekeeper signals when time is up
3. Complete a full round before anyone speaks twice
   * *Optional* second round of sharing (45 seconds each)
4. Notes are compiled into a report for group review
5. The group determines what actions to take based on feedback

**Guidelines for Participants**

* Focus on principles, not personalities
* No one is required to speak (may pass)
* Address only the current question
* No crosstalk or direct commentary on others' ideas
* No applause or expressions of displeasure
* All ideas are considered valid
* Building on ideas is acceptable without naming individuals

**Core Principles**

* Equal opportunity for all to participate
* Safe, respectful environment for honest sharing
* Remember the primary purpose of AA
* Group conscience may naturally emerge through the process
* The inventory focuses on group effectiveness, not individual issues
* **No conclusions are drawn during the session itself**